LOST OR STOLEN RAIC, RAP, PROXIMITY CARD OR KEY REPORT

Any person who has lost or had stolen the above noted items is required to complete this report and submit it to the Pass Office.

PART 1 – PARTICULARS OF APPLICANT	
SURNAME (LAST NAME)	GIVEN NAME(S) (FIRST AND MIDDLE NAME(S))
COMPANY NAME	COMPANY PHONE # (INCL AREA CODE)

PART 2 – PARTICULARS OF ITEM

ITEM: ☐ Airside ☐ Terminal ☐ Aircrew ☐ Canada Pass ☐ RAP ☐ Key ☐ Proximity Card

PASS /KEY NUMBER:	EXPIRY DATE (IF APPLICABLE)

Pass/Key/Proximity Card was: ☐ Lost ☐ Stolen

DETAILS OF LOSS OR THEFT:

- Date the item was noted missing:

- Where was the item lost:

- What efforts were taken to recover the item:

_____   _____
            Applicant Signature   Date

STOLEN PASS WAS REPORTED TO RCMP/POLICE (NOT REQUIRED FOR KEY OR PROX):

File Number:_____   Date:_____

PASS OFFICE USE ONLY

COST RECOVERY - FINANCE
PLEASE CHARGE (+GST): ☐ $50.00 ☐ $75.00 ☐ $100.00

AMOUNT:

PCO SIGNATURE: _____   DATE: _____