Account to submit Construction & Maintenance Forms

Quick Reference Guide

Intended Users: Users wanting to submit any Construction or Maintenance forms including FAP's

Overview

Edmonton International Airport launched a new Extranet site as of **March 21, 2023** with modern security and look that will allow the secure submission of construction & maintenance forms, all found on the public website here. YEG staff and external users can **access and submit any of the following forms using the listed credentials.**

- Maintenance Advisory Form
- Electrical Connection Request
- Fire Alarm Bypass Request
- Fire Protection System Shutdown Request (Notice of Impairment)
- Edmonton Airports' Utility Connection Request
- Address Request
- Request for Information
- Maintenance Department – Access Request for Secure Locations
- Facility Alteration, Development and Building Permit Application
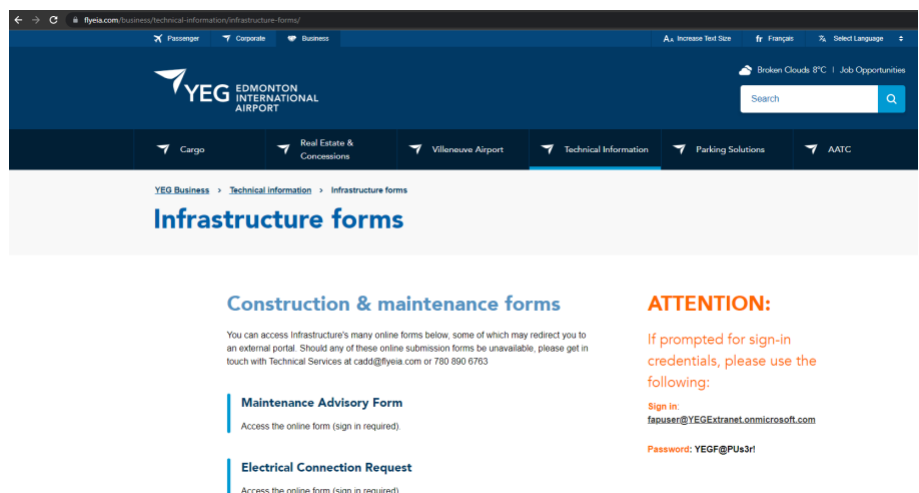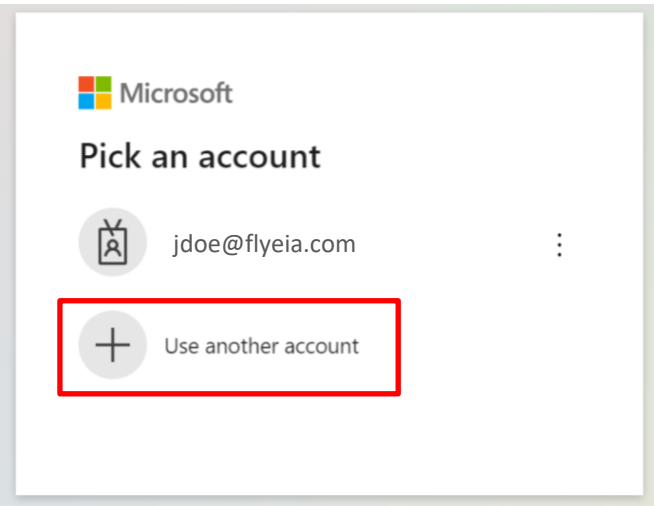
Credentials

- **Sign in:** fapuser@YEGExtranet.onmicrosoft.com
- **Password:** YEGF@PUs3r!

Submitting forms:

1. Navigate to the Technical Information section on our website and select the form/request you would like to submit. https://flyeia.com/business/technical-information/infrastructure-forms/	

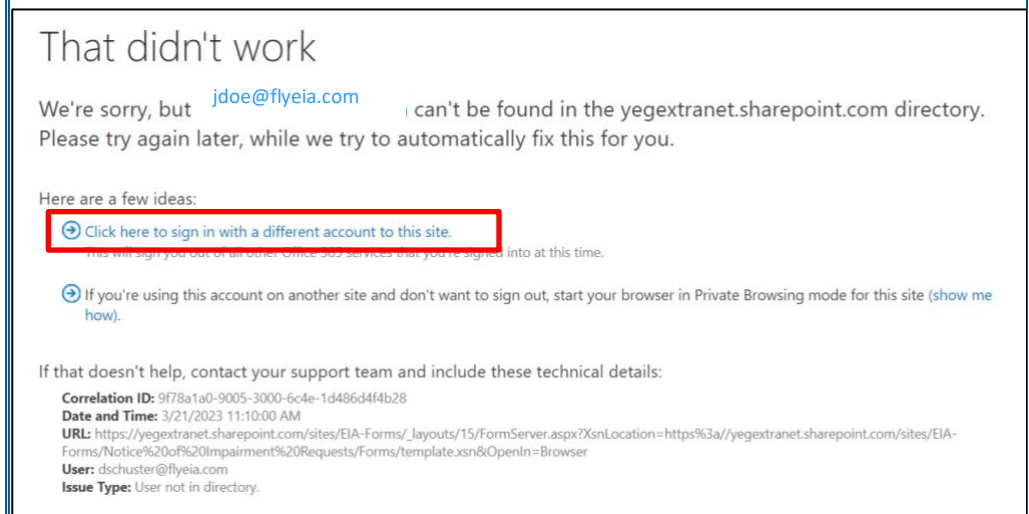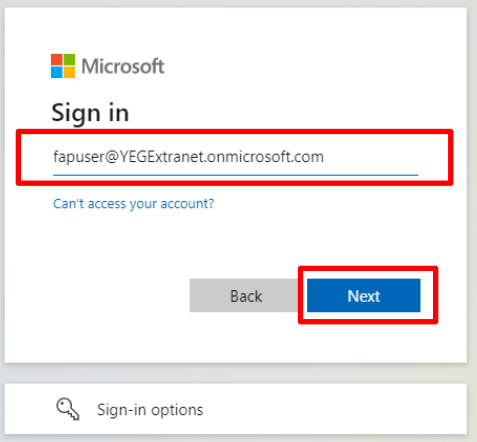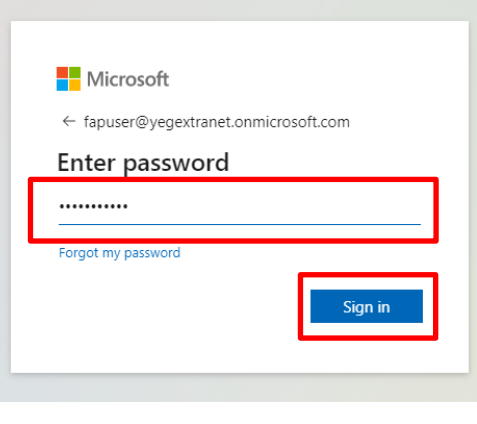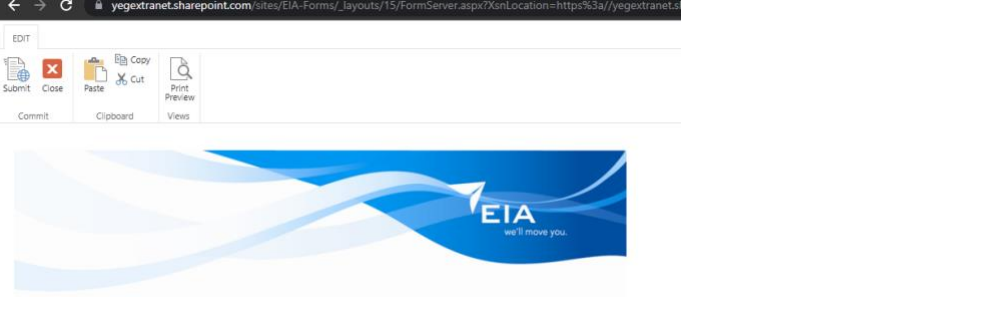|	
2. Sign in to the extranet using the **new credentials.** **Sign in:** fapuser@YEGExtranet.onmicrosoft.com **Password:** YEGF@PUs3r!	If the following screen displays, select *"Use another account"* If the following screen displays, due to previous login, select *"Click here to sign in with a different account to this site."*
	Enter the login **fapuser@YEGExtranet.onmicrosoft.com** and click *"Next"*

Enter the password **YEGF@PUs3r!** and click *"Sign in"*

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| 3.   You can now enter the appropriate information for the form/request you selected. | |

Support

If further support is required, Remote Technical Support will be provided via:
- Phone (780) 890-8324
- Email helpdesk@flyeia.com